Checklist - Inviting your customers
What you need to keep in mind

In order to achieve the highest possible registration rate, you should implement the following individual points when inviting your customers:

- **Send invitation letters by mail**
  Send invitation letters with the invitation codes

- **Publish welcome message in casavi**
  Welcome your tenants and owners with a message in the customer portal

- **Create house notices for tenants (for rental management)**
  Create notices for the entrances and pinboards of your rental properties

- **Distribute flyers in letterboxes (for rental management)**
  Distribute flyers about casavi and draw attention to the benefits

- **Send invitation e-mail from casavi**
  Send the invitation email after the invitation letter

- **Advertise for the casavi app**
  Also draw attention to the casavi app for Android and iOS

- **Integrate login area on homepage**
  Integrate the login link to casavi on your own company website

- **Present casavi at meetings**
  Present casavi and the registration at your WEG or tenants' meetings

- **Add casavi to your e-mail signature**
  "You can now find property documents in our service portal ..." (sample text)

- **Include casavi in the letterhead**
  "You can also find this letter and other documents online at www. " (sample text)

- **Discuss answering machine with casavi**
  "If you don't want to wait and commit to our telephone times, you are welcome to use our online portal at www. ..." (sample text)

- **Send messages to "Everyone"**
  Send messages even to customers who have not yet registered